

NAHAR INTERNATIONAL SCHOOL

Admission Policy For IBDP 2020-2022

Nahar International School is a Private Unaided Minority School affiliated to the Cambridge International Examinations (CIE), UK and International Baccalaureate (IB), Switzerland.

Vision

The School is committed to developing socially responsible global citizens in a safe, creative and educationally challenging environment that encourages collaboration and the achievement of individual excellence through self-discovery.

Mission

- We will aim to raise a generation founded on life values of Honesty, Respect, Responsibility and Citizenship.
- The students of our school will compete only with their own abilities, striving to improve their own record.
- We will strive to inculcate a passion for learning and a curiosity about the world, making our students learners for life.
- We will fortify our students with the ability to discipline their own study experience.
- For our students, the frontiers of learning will extend beyond books and into the enrichment provided by art, drama, music and sports.
- Every student of our school will be an asset to the community, applying his knowledge and thinking, to the betterment of it, through community service.
- Our ambition is to produce Global Citizens of the 21st Century by exposing them to world issues and perspectives.

The IB Learner Profile

- Inquirers
- Knowledgeable
- Thinkers
- Communicators
- Principled
- Open – Minded
- Caring
- Risk-Takers
- Balanced
- Reflective

Every Student imbibes the **NINE ATTRIBUTES** of NIS

Reverence

To have a profound respect for all people and all positive attitudes of life that that promote ideal living.

Responsibility

To have a sense of duty that binds one to the course of action demanding the completion of a task or goal; to have a sense of answerability about one's conduct.

Fairness

To be non-discriminatory with regards to people, actions and environments; to ensure justice and truth in all one's efforts, without fear or desire.

Empathy

To be able to identify with and understand what another person is feeling or experiencing, to comprehend the experiences and perspectives that shape them and to allow this to help form a deeper, more informed and fairer opinion of them.

Courage

To be able to be strong in the face of pain, challenge, difficulty or a fearful situation, and to have the confidence to move forward with this spirit.

Perseverance

To not give up, despite difficulty or delay in achieving success; the tenacity to persist in a course of action in spite of obstacles with much effort and belief in one's capabilities.

Resilience

To possess the ability to recover after being strained with difficulties.

Collaboration

To work towards a common goal in harmony, using cooperation and effective communication to succeed

Initiative-taking

To have the readiness to embark on a new plan or venture, showing a willingness to take charge and get things done, as well as take responsibility, without needing to be told what to do.

Keeping these attributes in mind, Nahar International School, welcomes students of all nationalities, cultures, languages and faiths.

Nahar International School offers admissions to internal as well as external students to the IBDP for the Academic Year 2020-2022. *Admissions are subject to availability of seats only*, which is applicable to siblings as well.

Academic Calendar

The Nahar International School, for IBDP, currently intends to follow an overall academic calendar from August to May. The School has a five day week*, and the timings are

IBDP 0815hrs to 1630hrs (subject to change)

The School breaks for vacation

Summer Break Last Saturday of May to First Sunday of July

Diwali Break October/November

Winter Break December/ January

**The school may ask students to come on certain Saturdays either for extra classes, CAS work or for some activity or event.*

Age Factor

We expect the students to meet with the required age criteria as of September 30, 2019, as given below:

IBDP – First Year	Completed 16 years
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IB Recognition

The International Baccalaureate's Diploma Program gives the Foundation of International Education. It is globally recognized by Universities with its students gaining competitive offers for further study.

Higher Education Institutions around the world admit students based on their Diploma/ Certificate and many have specific admission policies and guidelines for IB Students. Admission Criteria can vary from across educational systems and institutions.

IBDP Admission Procedure

Applicants for admission to NIS are advised to adhere to the following stages

1. To start the admissions procedure, the desirous student or parents must visit the school and fill in an enquiry form or fill in the enquiry form online available on the website.
2. The parents and the students must attend an orientation session with prior appointment. The orientation session will give them a clear insight about the school, the philosophy and curriculum. This will be followed by a school tour and meeting with the Advancement Officer.
3. Parents need to fill in the admission form and submit relevant documents and make an appointment for Interaction. *(Note: Our admission policy requires parents to declare if their ward has any special learning needs. If this is the case, then apart from normal admission tests, the school also requires a standardized assessment (psycho-educational reports) which has been conducted within the last two years. These results will determine the appropriateness of the student's enrolment in the school. We require parents to inform the school of any previous testing. If the student has received any exemption from the previous examination board, a detailed report of the same has to be submitted. During the academic year, if the team identifies a need for an educational psychological evaluation or any other assessment, the school will require full parental cooperation in order to provide a programme which is in the best educational interest of the child.)*

4. Academic achievement

	Internal Students	External Students		
		IGCSE Students	MYP Students	CBSE/ ICSE/ SSC Students
Grades/ Percentage/ Points	Minimum 6 'C's'*	Minimum 6 'C's'*	Minimum 4 '5's'***	75%***
School Transcripts (Attested) (Grade 9 & 10)	Yes	Yes	Yes	Yes
Recommendation Letters (2 letters addressing student behavior, attendance, motivation and self-discipline)	Yes	Yes	Yes	Yes

Essay on Personal Project and Service Action	Yes	Yes	Yes	Yes
NIS Entrance Test	N.A.	Yes	Yes	Yes

** This should include two subjects from Languages and at least 1 subject from Humanities, Sciences, Mathematics and Creative, Technical & Vocational*

***This should include English and any 3 subjects that you plan to take as 'HL'*

**** This should include 2 Languages, Mathematics, Sciences and Social Sciences subjects*

5. **Interview (internal and external students):** All applicants will be interviewed to determine their level of commitment and ability to take personal responsibility for their learning, as well as their level of oral English fluency. The primary purpose of the interview is to consider the applicant's potential to succeed not only in their individual subjects but also in the core components of CAS, theory of knowledge and the extended essay.
6. **Learning Contracts:** All applicants must sign a learning contract indicating their awareness of the rigorous nature of the programme and constituting their commitment to meeting its academic deadlines. All applicants must sign an academic honesty contract indicating their commitment to NIS's policy of academic honesty
7. A brief meeting with the Principal is arranged to confirm the admission.
8. Once the admission is confirmed, parents need to pay fees to complete the admission formalities.

The criteria outlined above do not, on their own, determine an applicant's eligibility. Individual circumstances and student interest are also taken into account. In all admissions cases, the head of school makes the final decision.

Admission Panel

The IBDP committee comprises of:

1. Principal
2. IBDP Co-ordinator
3. HOD - Student Well Being

4. Head of Languages
5. Advancement Officer

Offer of Admission

- Availability of seats in appropriate classes and programs
- Meeting all admission procedures, submission of relevant documents and qualifications
- Meeting all financial obligations

Background of the Ward - The school will not discriminate against students from any social, religious or economic background.

Management Quota - The school will have a management quota not exceeding 10% of the total seats available for admission in a particular class.

Acceptance of Admission

Admission will be deemed confirmed on receipt of the following, within the specified deadline:

- Tuition Fees
- Admission Fee
- Leaving Certificate from the school last attended. If the Leaving Certificate is not available at the time of making the application, it must be produced before the commencement of regular classes.
- Admission Acceptance Form
- Essential Agreement
- Learning Contract

The Admission Acceptance Form, to be signed by parents, confirms acceptance of their financial responsibilities to the Nahar International School, an agreement that they and the student will conform to the Regulations / Policies of the School including the Fees Structure as stated in the Hand Book. Confirmation of Admission is at the sole discretion of the School's Management.

Documents to be submitted with the admission form

- 2 sets of passport size photograph of Mother, Father and child
- Medical Examination Report (all immunizations must be current and certified by a Physician)
- Original Birth Certificate

Nahar's Amrit Shakti, Chandivali Farm Road, Off Saki Vihar Road, Andheri East, Mumbai 400 072

T: 022-28475511 | 28475522 | E:info@nahar-is.org | W:www.nahar-is.org

Office Timing: 9:00 am to 3:00 pm (Monday to Friday)

- PAN Card (both parents)
- Aadhaar Card (for Indian Nationals - both parents and child)
- Passport copy (for Foreign Nationals and NRI's)
- Residence Proof
- Leaving Certificate (from the last school attended)
- Grade 9 and 10 Marks card and Certificate Attested Copy
- Recommendation Letters from two teachers of the last school attended.
- Application for their candidature and a brief explanation of their extracurricular and community service activity.

Admission Withdrawal

The parents/ students who decide to withdraw at the end of the academic year must submit a written application 2 months prior to the DP Co-ordinator. This will also enable the school to process the required documents relevant to withdrawal of the student. Otherwise the first term fee will be charged and the school leaving certificate will be issued only after the school re-opens.

The school leaving certificate will be issued, only if, a withdrawal form is prepared which verifies aspects such as return of library books, outstanding fees, forwarding address and if there has been any damage to property, it should be replaced and so forth.

Fees once paid for the term will not be refunded. Fees paid in advance for the next term will be refunded provided relevant documents are attached.

Transfer Certificate will be issued only after all clearance formalities are completed including the clearance of dues. Transfer certificate will be issued within fifteen working days of the request.

Admission Cancellation

In case parents wish to cancel their child's admission before scheduled last date of Admission for the academic year, a letter or email for cancellation must be sent. The Admission Fees paid is not refunded under any circumstances as the same is spent in the Admission process.

If the Student withdraws from the programme prior to the start of the academic year, all tuition and term fees paid will be refunded only if and when all seats are occupied as per the form submitted by the school. In case the seat vacated cannot be filled by the School at the start of the academic year, the fees paid shall be forfeited in entirety by the parent and in case all vacated seats cannot be filled by the school i.e. the number of students withdrawing their admission exceeds the number of students replacing them, advance fees paid by the parents of the vacating students will be forfeited in entirety.

The DP Curriculum

The curriculum is made up of the DP core and six subject groups.

The DP core aims to broaden students' educational experience and challenges them to apply their knowledge and skills.

The three core elements are:

- **Theory of Knowledge** - reflects on the nature of knowledge and on how we know what we claim to know.
- **The Extended Essay** - is an independent, self-directed piece of research, finishing with a 4,000-word paper.
- **Creativity, Action, Service** - students complete a project related to those three concepts.

NIS proposes to offer the following subjects

Subject Groups	Options
I. Studies in Language & Literature - Language A:	English and Literature (Mandatory) (HL/SL)
II. Language Acquisition - Language B:	Hindi <i>(for students exposed to Hindi)</i> (HL/SL)
	Hindi ab initio <i>(for students not exposed to Hindi)</i> (SL)
	French <i>(for students exposed to French)</i> (HL/SL)
	French ab initio <i>(for students not exposed to French)</i> (SL)
	Spanish <i>(for students exposed to French)</i> (HL/SL)
	Spanish ab initio <i>(for students not exposed to French)</i> (SL)
III. Individual and Societies :	Business Management (HL/SL)
	Economics (HL/SL)
	History (HL/SL)

	Psychology (HL/SL)
	ITGS (SL)
	Environmental Systems & Societies (SL)
	Global Politics (HL/SL)
IV. Sciences	Biology (HL/SL)
	Chemistry (HL/SL)
	Physics (HL/SL)
	Environmental Systems & Societies (SL)
	Computer Science (HL/SL)
V. Mathematics	Mathematics - Applications & Interpretations (HL/SL)
	Mathematics – Analysis & Approaches (HL/SL)
VI. Arts	Visual Arts (HL/SL)
	Theatre

Choosing subjects in the Diploma Programme

Students choose courses from the following subject groups: language acquisition; individuals and societies; sciences; mathematics; and the arts.

Students may opt to study an additional sciences, individuals and societies, or languages course, instead of a course in the arts. This will be awarded after seeking prior approval and consent from IB.

Students will take some subjects at higher level (HL) and some at standard level (SL). HL and SL courses differ in scope but are measured according to the same grade descriptors, with students expected to demonstrate a greater body of knowledge, understanding and skills at higher level.

Each student takes at least three (but not more than four) subjects at higher level, and the remaining at standard level.

DP Grading Structure

In DP, students receive grades ranging from 7 to 1, with 7 being the highest and 1 being the lowest.

A student's final diploma result score is the combination of all the scores received for each subject. A Diploma is awarded only if the student has gained minimum 24 points with 9 points in SL subjects and 12 points in HL subjects combined, this is subject to certain minimum levels of performance including successful completion of the three DP Core elements.

The DP Core

Theory of Knowledge (ToK) and Extended Essay (EE) elements are awarded individual grades and collectively contribute up to 3 additional points towards the Diploma score.

Creativity, Action and Service (CAS), does not contribute to the points total but participation is a mandatory requirement for the Diploma.

Higher Level and Standard Level Courses

Irrespective of the subject level, the same number of points are awarded to Higher level and Standard level courses. This reflects IB's belief on the importance of achievement for the student across the broad range of academic disciplines.

The School will observe the Student's progress for the first six months. Based on the observation, if the student finds it difficult to cope then the DP Co-ordinator, Teachers and

Head of Student Wellbeing will take a decision and advice parents and the student for the Course Program and not the Diploma.

If the student finds it difficult to cope and requests for an alternative then the School advises parents and the student for the Course Program. The Parents and Student will have to sign an Essential Agreement stating that they have understood and accepted the scope of the Course Program.

The process for obtaining Indian equivalent percentage of the points awarded in the Diploma: For the current session, the student should make the request through the IB Co-ordinator.

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